

VLADIMIRO S ANTONIADIS

Doctor PC Paphos | Basic IT Support & Formatting

Paphos, Cyprus
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Available immediately

PROFESSIONAL PROFILE

Basic IT Support / Helpdesk candidate providing freelance PC and laptop support in Paphos under the name Doctor PC. Focused on Windows installation, formatting, backups, driver setup, Microsoft 365/Outlook support, printer setup and basic troubleshooting. Careful with customer data, clear with explanations, and honest about limits: advanced hardware repairs are escalated or referred to a specialist.

CORE SKILLS

Basic IT Support	Helpdesk Support	Windows Installation	PC/Laptop Formatting
Data Backup	Driver Installation	Virus Cleanup	Slow PC Troubleshooting
Microsoft 365	Outlook Setup	Printer Setup	Wi-Fi Troubleshooting

FREELANCE SERVICES

- Clean Windows installation and PC/laptop formatting.
- Backup of user files before format, with clear confirmation before deleting anything.
- Driver installation, Windows updates and basic software setup.
- Virus cleanup and slow computer troubleshooting.
- Basic Outlook, Microsoft 365, printer and Wi-Fi setup for home users and small businesses.
- No advanced hardware repairs such as motherboard repair, screen replacement, charging port repair or soldering.

EXPERIENCE

Freelance Basic IT Support - Doctor PC Paphos | Paphos, Cyprus | 2026 - Present

- Provide basic IT support for Windows PCs and laptops, including formatting, drivers, backups and software setup.
- Assist users with common issues such as slow systems, updates, printer connectivity, Wi-Fi and Outlook setup.
- Explain problems in simple language, agree the scope before starting and escalate advanced hardware issues.

IT Support / Helpdesk Experience | Previous role

- Handled HelpDesk tickets and communicated with users to resolve support requests.
- Supported Microsoft 365 / Outlook readiness, password resets and user access changes.
- Assisted with onboarding/offboarding, laptop readiness checks, VPN/ICC preparation and support documentation.
- Performed basic connectivity checks and followed checklists/procedures for accuracy.

WORKING STYLE & LANGUAGES

Working style

- Reliable and careful with user data
- Clear communication before work starts
- Honest escalation of complex hardware issues

Languages

- Greek: Native/Fluent
- English: Professional working level

Target roles: Junior IT Support | Helpdesk Support | Basic PC Support | Customer Support with IT focus